



# PACIFIC GUARDIAN CENTER

737 BISHOP STREET / MAUKA TOWER • 733 BISHOP STREET / MAKAI TOWER • 735 BISHOP STREET / DILLINGHAM TRANSPORTATION BUILDING

## REQUEST TO ADD/REMOVE TELECOM/CABLE LINES

TENANT NAME: \_\_\_\_\_

SUITE NO.: \_\_\_\_\_ [ ] MAKAI TOWER [ ] MAUKA TOWER [ ] DTB

CONTACT PERSON: \_\_\_\_\_ CURRENT PHONE: \_\_\_\_\_

DATE: \_\_\_\_\_ START TIME: \_\_\_\_\_ AM/PM END TIME: \_\_\_\_\_ AM/PM

The following detailed information is required from the Tenant prior to access to telephone riser closets for the purpose of installing and/or removing any phone lines and/or data cables between floors:

**ADDING CABLE**                       **REMOVING CABLE**                       **MOVING CABLE**

Contractor' Company Name \_\_\_\_\_ Subcontractor's Company Name \_\_\_\_\_

Note: Prior to installation, contractor or sub must provide plan/diagrams showing equipment, risers, etc. Plans are subject to Building Management's approval. Field verification and inspection may be allowed in cases of emergency. If this is the case, the detailed plan/diagram must be provided immediately after completion of the job.

What services will be provided to the tenant? \_\_\_\_\_

What facilities and infrastructure will be installed in the riser closet? \_\_\_\_\_

What infrastructure will be installed from the riser closet to the tenant space? \_\_\_\_\_

How many technicians will be onsite during the installation? \_\_\_\_\_ How long will the installation take? \_\_\_\_\_ Days/Hrs

Cable type (e.g. 96 strand plenum cable, 36 count fiber, etc.) \_\_\_\_\_

Starting floor of run \_\_\_\_\_ Ending floor of run \_\_\_\_\_ Termination Point (i.e. Tenant's Suite Number) \_\_\_\_\_

The Tenant (through tenant's Contactor) will be responsible in ensuring that all fire stops are fully in place in each closet. An inspection will be performed by Building Maintenance after the work is completed to confirm proper installation and that the room is clean and free of trash. Upon move-out, removal and restoration associated with phone/data cables shall be the responsibility of the Tenant.

After the request is received and reviewed, a response and/or approval will be sent to the Tenant. An identification tag number will be issued for each cable run which must be attached to the cable in every telephone closet through which it passes.

**REMINDER!!!** - In accordance with your lease, (i) all of your contractors and vendors performing work within the Pacific Guardian Center are required to provide evidence of insurance coverage satisfactory to the Landlord, including, without limitation, naming Landlord as additional insured on all liability policies, and (ii) you are responsible for all acts or negligence of your contractors and vendors and you will indemnify, defend and hold the Landlord harmless from all claims arising from any of your acts or negligence and/or any acts or negligence of any of your contractors, vendors, agents and employees.

Landlord shall, in no case, be liable for damages for any error with regard to the admission to or exclusion from the Pacific Guardian Center of any person(s). Additionally, the admission of your contractors and vendors within the Pacific Guardian Center shall not be construed as a waiver of any rights of the Landlord to specifically enforce the terms of your lease."

\_\_\_\_\_  
Tenant's Authorized Representative

\_\_\_\_\_  
Date

**SCHEDULE 26**

December 5, 2017